Binding

https://www.mgxcopy.com/products/spiral-bound-booklets?gclid=CI6Ro8\_G8tECFdSKswodjpYF5w

Published Paper Setup

* All papers are 1st updated in each family member’s directory
* Once updated they are placed in the publish directory
* All Papers Have:
  + Body of Text and Bibliography
    - Times Roman 12pt font
    - 1” top and bottom margins
    - 1” left and right margins
    - Paragraph Spacing: Before is 0pt, After 0 pt, and Line Spacing is “At Least” 16pt
  + Family member headers are Times Roman 14 pt underlined font
  + Footnotes: Roman Numerals, Times Roman 11pt font
    - Paragraph Spacing: Before is 0pt, After 1.3 pt, and Line Spacing is “Single”
  + End Notes: Roman Numerals, Times Roman 12pt font
    - Paragraph Spacing: Before is 0pt, After 0 pt, and Line Spacing is “Single”
* All papers are Duplex Print

Hines Thomas ~ Thomas Print Order

1. hines\_pyle\_cover\_contents\_preface\_intro
2. henry\_hines\_(1804-1851)
3. harry\_hines\_(1849-1928)
4. harry\_hattie\_hines\_children
5. elizabeth\_andrew\_baer\_children
6. james\_ewing\_(1812-1877)
7. philip\_pyle\_(1778-1850)

Thomas ~ Owens Print Order

1. thomas\_owens\_cover\_contents\_preface\_intro
2. hezekiah\_thomas\_(1825-1862)
3. hezekiah\_thomas\_mexican\_war\_service
4. hezekiah\_thomas\_civil\_war\_service
5. hezekiah\_elizabeth\_thomas\_children
6. redmond\_owens\_(1792-1863)

Mankamyer ~ Bittner Print Order